

Planning & Zoning Commission Regular Meeting

City of Dripping Springs Council Chambers
511 Mercer Street - Dripping Springs, Texas

Tuesday, April 23, 2024, at 6:00 PM

AGENDA

CALL TO ORDER AND ROLL CALL

Commission Members

Mim James, Chair Tammie Williamson, Vice Chair Christian Bourguignon Doug Crosson Eugene Foster Douglas Shumway Evelyn Strong

Staff, Consultants & Appointed/Elected Officials

Planning Director Tory Carpenter City Attorney Laura Mueller Deputy City Secretary Cathy Gieselman IT Director Jason Weinstock

PLEDGE OF ALLEGIANCE

PRESENTATION OF CITIZENS

A member of the public who wishes to address the Commission regarding items on the posted agenda may do so at Presentation of Citizens. For items posted with a Public Hearing, the Commission requests that members of the public hold their comments until the item is presented for consideration. Members of the public wishing to address matters not listed on the posted agenda may do so at Presentation of Citizens. Speakers are allotted two (2) minutes each and may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Commission. Speakers are encouraged to sign in to speak, but it is not required. By law no action shall be taken during Presentation of Citizens.

BUSINESS AGENDA

- 1. Public hearing and recommendation regarding ZA2024-001: an application for a zoning map amendment from Single Family/Low Density (SF-1) to Local Retail (LR) for the 575 Old Fitzhugh Rd. *Applicant: McKena Strobel*
 - a. Applicant Presentation
 - b. Staff Report

- c. Public Hearing
- d. Recommendation
- 2. Public hearing and recommendation regarding ZA2024-002: an application for a zoning map amendment from Agriculture (AG) to Government/Utility/Institutional (GUI) for the St. Martin de Porres Catholic Church located at 230 Post Oak Drive. Applicant: Jon Thompson
 - a. Applicant Presentation
 - b. Staff Report
 - c. Public Hearing
 - d. Recommendation
- 3. Approval of the February 27, 2024, Planning & Zoning Commission regular meeting minutes.

PLANNING REPORTS

Reports listed are on file and available for review upon request. The Commission may provide staff direction; however, no action shall be taken.

4. Planning Department Report

CLOSED SESSION

The Commission has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.

UPCOMING MEETINGS

Planning & Zoning Commission Meetings

May 14, 2024, at 6:00 p.m. June 25, 2024, at 6:00 p.m. July 23, 2024, at 6:00 p.m.

City Council & Board of Adjustment Meetings

May 7, 2024, at 6:00 p.m. (CC & BOA) May 21, 2024, at 6:00 p.m. (CC) June 4, 2024, at 6:00 p.m. (CC & BOA) June 18, 2024, at 6:00 p.m. (CC)

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION OF MEETING

I certify that this public meeting is posted in accordance with Texas Government Code Chapter 551, Open Meetings. This meeting agenda is posted on the bulletin board at the City of Dripping Springs City Hall, located at 511 Mercer Street, and on the City website at, www.cityofdrippingsprings.com, on April 19, 2024, at 1:45 p.m.

Andrea Cunningham, City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Request for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



City Council Meeting: April 23, 2024

Project No: ZA2024-001

Project Planner: Tory Carpenter, AICP – Planning Director

Item Details

Project Name: 575 Old Fitzhugh Rd
Property Location: 575 Old Fitzhugh Rd

Legal Description: 0.483 acres out of the Philip A Smith Survey

Applicant: McKena Strobel

Property Owners: 575 Old Fitzhugh LLC

Request: Zoning Amendment from Single Family (SF-1) to Local Retail (LR)

Recommendation: Staff recommends acceptance of the zoning amendment.



ZA2024-001 575 Old Fitzhugh Rd







Overview

On April 4, 2024 the Historic Preservation Commission approved alterations to the existing structure which includes a covered entrance, ADA ramp, rear patio, and on-site parking.

The applicant is requesting a zoning amendment from SF-1 to LR to allow for various office and retail uses.

Per Ch. 30 Exhibit A, §3.5-3.6

• SF-1 – Single-family residential district—Low density: The AG, agriculture district is designed to permit the use of land for the ranching, propagation and cultivation of crops, small-scale horticultural enterprises, and similar uses. Single-family uses on large lots are also appropriate for this district. Territory that has been newly annexed into the city is initially zoned agriculture. It is anticipated that some portion of agriculturally zoned land may eventually be rezoned to another zoning classification in the future.

The applicant is requesting a zoning amendment to "LR"

• LR – Local Retail: The LR, local retail district is established to provide areas for low intensity, specialized retail sales that are intended to service local neighborhoods, citizens, and visitors of the city. Bed-and-breakfasts are permitted within local retail districts. General, office, regional commercial, or commercial services uses should not be permitted.

Analysis

	SF-1	LR	Differences between SF-1 & LR
Max Height	2.5 stories / 40 feet	2 stories / 40 feet	None
Min. Lot Size	1 acre	5,000 square feet	0.89 acres less
Min. Lot Width	Unregulated	50 feet	50 feet more
Min. Lot Depth	Unregulated	100 feet	100 feet
Min. Front/Side/Rear Yard Setbacks	25 feet / 15 feet / 25 feet	15 feet / 10 feet / 10 feet	10 feet / 5 feet / 5 feet less
Impervious Cover	30%	60%	30% more

Surrounding Properties



Direction	Zoning District	Existing Use	Future Land Use
North	LR	Single Family	
East	CS	Child Care /	N/A
		Salon	
South	LR	Vacant / Sidecar	
		Tasting Room	
West	SF-1	Vacant /	
		Single Family	

Approval Criteria for Zoning Amendment (Chapter 30 Zoning, Exhibit A, Sec 2.28.1 and 2.28.2)

2.28.2 The Planning & Zoning Commission and the City Council shall consider the following factors:

Factors	& Zonnig Commission and the City Council	Staff Comments
	the proposed change will be appropriate amediate area concerned;	This zoning change is consistent with existing development in the area, particularly with other properties on the west side of Old Fitzhugh Rd.
2. their rela	ationship to the general area and the City le;	The zoning district would allow for various office and light retail uses.
existing schools,	the proposed change is in accord with any or proposed plans for providing public streets, water supply, sanitary sewers, and lities to the area;	There are plans to improve old Fitzhugh Road to improve pedestrian amenities. Retail uses are consistent with this plan.
classified and else circumst	unt of undeveloped land currently d for similar development in the vicinity where in the City, and any special ances which may make a substantial part undeveloped land unavailable for ment;	This request would not make other land unavailable for development.
5. the recer the same	nt rate at which land is being developed in ezoning classification, particularly in the of the proposed change;	There have not been recent requests for Local Retail in this area.
6. how other develops	er areas designated for similar ment will be, or are unlikely to be, if the proposed amendment is approved;	No areas designated for Local Retail will be affected by this proposed amendment.
parcel of different	the proposed change treats the subject fland in a manner which is significantly from decisions made involving other, situated parcels; and	Approval of this request would not treat the subject parcel differently from other similarly situation parcels.
•	r factors which will substantially affect ic health, safety, morals, or general	The rezoning does not negatively affect the public health, safety, morals, or general welfare.

Staff Recommendation

Staff recommends **approval** of the zoning amendment as presented.

Planning and Zoning action:

- 2.34.1 The P&Z shall hold a public hearing on a zoning an amendment to the Zoning Ordinance. After all public input has been received and the public hearing closed, the P&Z shall make its recommendations on the proposed zoning request and concept plan, if submitted, stating its findings, its overall evaluation of the request, and its assessment regarding how the request relates to the City's Comprehensive Plan. The P&Z may, on its own motion or at the applicant's request, defer its decision recommendations until it has had an opportunity to consider other information or proposed modifications to the request which may have a direct bearing thereon. If the P&Z elects to postpone or defer its hearing on the request, such action shall specifically state the time period of the postponement by citing the meeting date whereon the request will reappear on the P&Z's agenda.
- 2.34.2 When the P&Z is ready to act upon the zoning request, it may recommend:
 - (a) approval of the request as it was submitted by the applicant;
 - (b) approval of the request subject to certain conditions as in the case of a Planned Development District (PDD) or a Conditional Use Permit (CUP); or
 - (c) disapproval of the request.
- 2.34.3 The P&Z's recommendation will be automatically forwarded to the City Council for a second public hearing thereon.

Public Notification

A legal notice advertising the public hearing was placed in the Dripping Springs Century-News, signs were posted on the site, notice was placed on the City Website, and all property owners within a 300-foot radius of the site were notified of the zoning map amendment. To date, no letters for or against the request have been received.

Attachments

Exhibit 1 – Zoning Amendment Application

Recommended Action:	Recommend approval of the requested Zoning Amendment
Alternatives/Options:	Recommend denial of the zoning map amendment.
Budget/Financial Impact:	All fees have been paid.
Public Comments:	None as of the date of this report.
Enforcement Issues:	N/A



OR MAP

▼ TO RECOGNIZE CHANGED CONDITIONS OR

CIRCUMSTANCES IN A PARTICULAR LOCALITY

City of Dripping Springs

PHYSICAL: 511 Mercer Street • MAILING: PO Box 384

Dripping Springs, TX 78620

512.858.4725 • cityofdrippingsprings.com

ZONING/PDD AMENDMENT APPLICATION

Case Number (staff use only):
CONTACT INFORMATION
PROPERTY OWNER NAME 575 Old Fitzhugh LLC
STREET ADDRESS 575 Old Fitzhugh Rd
CITY Dripping Springs STATE TX ZIP CODE 78620
PHONE (512) 468-1883 EMAIL MUSTrobel a Strobel-11c.com
APPLICANT NAME_Mckena strobel
company Strobel and Associates LLC
STREET ADDRESS 209 N Canyonwood Dr.
CITY Dripping Springs STATE TX ZIP CODE 78620
CITY Dripping Springs STATE TX ZIP CODE 78620 PHONE (512) 468-1883 EMAIL MISTROBEL QUISTOBEL -110. COM
REASONS FOR AMENDMENT
☐ TO CORRECT ANY ERROR IN THE REGULATION TO RECOGNIZE CHANGES IN TECHNOLOGY STYLE

Revised 11.30.2018 Page **1** of **4**

PLAN

OF LIVING, OR MANNER OF CONDUCTING BUSINESS

☐ TO MAKE CHANGES IN ORDER TO IMPLEMENT

POLICIES REFLECTED WITHIN THE COMPREHENSIVE

PRO	PERTY & ZONING INFORMATION		
PROPERTY OWNER NAME	575 Old Fitzhugh LLC		
PROPERTY ADDRESS	575 old Fitzhugh Rd		
CURRENT LEGAL DESCRIPTION	A0415 Philip A Smith Survey, Acres 0.5		
TAX ID#	R17910		
LOCATED IN	☑ CITY LIMITS		
	□ EXTRATERRITORIAL JURISDICTION		
CURRENT ZONING	Residential		
REQUESTED ZONING/AMENDMENT TO PDD	Commercial / Local Retail (LR)		
REASON FOR REQUEST (Attach extra sheet if necessary)	converting the current name into an office space		
INFORMATION ABOUT PROPOSED USES (Attach extra sheet if necessary)	to use as an office space		

COMPLIANCE WITH OUTDOOR LIGHTING ORDINANCE? * (See attached agreement).

YES (REQUIRED)* ☐ YES (VOLUNTARY)* ☐ NO*

* If proposed subdivision is in the City Limits, compliance with Lighting Ordinance is mandatory. If proposed subdivision is in the ETJ, compliance is mandatory when required by a Development Agreement or as a condition of an Alternative Standard/Special Exception/Variance/Waiver.

Voluntary compliance is strongly encouraged by those not required by above criteria (see Outdoor Lighting tab on the CODS webpage and online Lighting Ordinance under Code of Ordinances tab for more information).

> PHYSICAL: 511 Mercer Street • MAILING: PO Box 384 • Dripping Springs, TX 78620 512.858.4725 • cityofdrippingsprings.com

APPLICANT'S SIGNATURE

further, that MCK respect to this Applica	ena otro		
	Brush St	robel managor	
	Title		MICHELLE PRASSEL
STATE OF TEXAS	§		Notary Public, State of Texas Co. im. Expires 01-05-2025
	§		Notary ID 232273-9
COUNTY OF HAYS	§		
This instrume	nt was acknowle	edged before me on the 2014 da	by of Felmany,
20224 by Mich	elle Pras	ssel	J
MAP	(Michellet	assel
		Notary Public, State of Texas	
My Commission Expir	es: 01-05	5-2025	

ZONING AMENDMENT SUBMITTAL

All required items and information (including all applicable above listed exhibits and fees) must be received by the City for an application and request to be considered complete. **Incomplete submissions will not be accepted.** By signing below, I acknowledge that I have read through and met the above requirements for a complete submittely.

pplicant Signature 2 20 2024

Date

	A Park	CHECKLIST
STAFF	APPLICANT	
		Completed Application Form - including all required signatures and notarized
		Application Fee-Zoning Amendment or PDD Amendment (refer to Fee Schedule)
		PDF/Digital Copies of all submitted Documents When submitting digital files, a cover sheet must be included outlining what digital contents are included.
		Billing Contact Form
		GIS Data
		Outdoor Lighting Ordinance Compliance Agreement - signed with attached photos/drawings (required if marked "Yes (Required)" on above Lighting Ordinance Section of application)
		Legal Description
		Concept Plan
		Plans
		Maps
		Architectural Elevation
		Explanation for request (attach extra sheets if necessary)
		Information about proposed uses (attach extra sheets if necessary)
		Public Notice Sign (refer to Fee Schedule)
		Proof of Ownership-Tax Certificate or Deed
		Copy of Planned Development District (if applicable)
		Digital Copy of the Proposed Zoning or Planned Development District Amendment



City Council Meeting: April 23, 2024

Project No: ZA2024-002

Project Planner: Tory Carpenter, AICP – Planning Director

Item Details

Project Name: St. Martin de Porres Catholic Church

Property Location: 26260 Ranch Road 12

Legal Description: 18.1 acres being a portion of lots 1 & 2 in the St. Martin's Subdivision.

Applicant: Jon Thompson

Property Owners: Diocese of Austin

Request: Zoning Amendment from Agriculture (AG) to Government/Utility/Institutional (GUI)

Recommendation: Staff recommends acceptance of the zoning amendment.



Overview

On February 6, 2024 the Board of Adjustments considered a height variance for a new chapel building on the property. The Board ultimately approved the variance with the condition that this portion of the property be annexed into the City Limits. The applicant has applied for the annexation request to comply with this condition.

The default zoning district if it is annexed is Agriculture "AG"

Per Ch. 30 Exhibit A, §3.5-3.6

• AG – Agriculture: The AG, agriculture district is designed to permit the use of land for the ranching, propagation and cultivation of crops, small-scale horticultural enterprises, and similar uses. Single-family uses on large lots are also appropriate for this district. Territory that has been newly annexed into the city is initially zoned agriculture. It is anticipated that some portion of agriculturally zoned land may eventually be rezoned to another zoning classification in the future.

The applicant is requesting a zoning amendment to "GUI"

• GUI – Government/utility/institutional: The GUI, government/utility/institutional district is intended to provide for the siting of government buildings of the state, county, city or federal governments. It is also intended to provide classification for public utility installations, EMS stations, fire stations, health care facilities, schools and churches, without regard to public or private ownership. This zoning classification may, with city council approval, be applied to properties situated anywhere within the city limits.

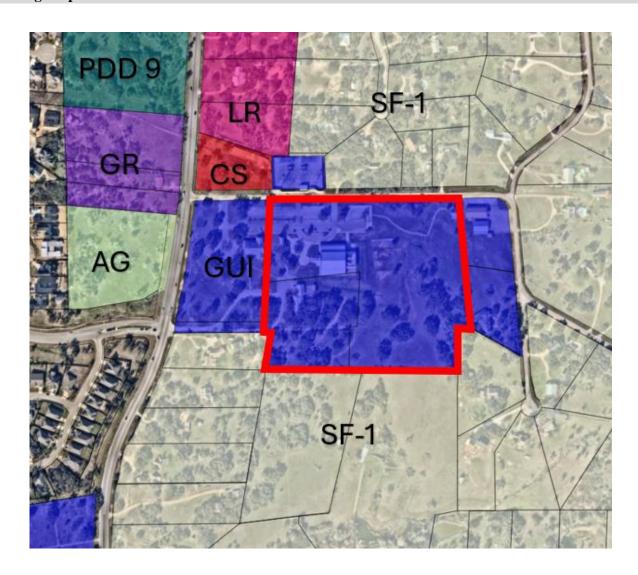
Analysis

Since the property is currently in the ETJ, staff finds it appropriate to compare ETJ standards with the requested zoning district.

	ETJ	GUI	Differences between	
			ETJ & GUI	
Max Height	Not regulated	2.5 stories / 40 feet*	Restricted 2.5 stories / 40 feet	
Min. Lot Size	.75 acres	7,000 square feet	0.57 acres less	
Min. Lot Width	30 feet	70 feet	50 feet more	
Min. Lot Depth	unregulated	100 feet	100 feet	
Min.		20 feet / 10 feet / 10		
Front/Side/Rear	10 feet / 5 feet / 5 feet	feet	10 feet / 5 feet / 5 feet more	
Yard Setbacks		1001		
Impervious Cover	35%	50%	15% more	

^{*}As noted above, a variance to increase the height has been approved for the property.

Surrounding Properties



Direction	Zoning District	Existing Use	Future Land Use
North	SF-1 / GUI	Single Family / Transformer Station	
East	GUI / SF-1	Church Property / Single Family	N/A
South	SF-1	Single Family	
West	GUI	Church Property	

Approval Criteria for Zoning Amendment (Chapter 30 Zoning, Exhibit A, Sec 2.28.1 and 2.28.2)

2.28.2 The Planning & Zoning Commission and the City Council shall consider the following factors:

Facto	ors	Staff Comments
1.	whether the proposed change will be appropriate in the immediate area concerned;	This zoning change is consistent with existing development in the area.
2.	their relationship to the general area and the City as a whole;	The zoning would allow for various governmental and institutional uses and is consistent with the remainder of the church property.
3.	whether the proposed change is in accord with any existing or proposed plans for providing public schools, streets, water supply, sanitary sewers, and other utilities to the area;	The property is not within any existing or proposed City Plans.
4.	the amount of undeveloped land currently classified for similar development in the vicinity and elsewhere in the City, and any special circumstances which may make a substantial part of such undeveloped land unavailable for development;	This request would not make other land unavailable for development.
5.	the recent rate at which land is being developed in the same zoning classification, particularly in the vicinity of the proposed change;	There have not been recent requests for GUI in this area.
6.	how other areas designated for similar development will be, or are unlikely to be, affected if the proposed amendment is approved;	No areas designated for GUI will be affected by this proposed amendment.
7.	whether the proposed change treats the subject parcel of land in a manner which is significantly different from decisions made involving other, similarly situated parcels; and	The request is consistent with the zoning of the other property owned by the church.
8.	any other factors which will substantially affect the public health, safety, morals, or general welfare.	The rezoning does not negatively affect the public health, safety, morals, or general welfare.

Staff Recommendation

Staff recommends **approval** of the zoning amendment as presented.

Planning and Zoning action:

- 2.34.1 The P&Z shall hold a public hearing on a zoning an amendment to the Zoning Ordinance. After all public input has been received and the public hearing closed, the P&Z shall make its recommendations on the proposed zoning request and concept plan, if submitted, stating its findings, its overall evaluation of the request, and its assessment regarding how the request relates to the City's Comprehensive Plan. The P&Z may, on its own motion or at the applicant's request, defer its decision recommendations until it has had an opportunity to consider other information or proposed modifications to the request which may have a direct bearing thereon. If the P&Z elects to postpone or defer its hearing on the request, such action shall specifically state the time period of the postponement by citing the meeting date whereon the request will reappear on the P&Z's agenda.
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 - (c) disapproval of the request.
- 2.34.3 The P&Z's recommendation will be automatically forwarded to the City Council for a second public hearing thereon.

Public Notification

A legal notice advertising the public hearing was placed in the Dripping Springs Century-News, signs were posted on the site, notice was placed on the City Website, and all property owners within a 300-foot radius of the site were notified of the zoning map amendment. To date, no letters for or against the request have been received.

Attachments

Exhibit 1 – Zoning Amendment Application

Recommended Action:	Recommend approval of the requested Zoning Amendment
Alternatives/Options:	Recommend denial of the zoning map amendment.
Budget/Financial Impact:	All fees have been paid.
Public Comments:	None as of the date of this report.
Enforcement Issues:	N/A



City of Dripping Springs

PHYSICAL: 511 Mercer Street • MAILING: PO Box 384

Dripping Springs, TX 78620

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ZONING/PDD AMENDMENT APPLICATION

Case Number (staff use only):					
CONTACT II	NFORMATION				
PROPERTY OWNER NAME St. Martin de Porres Catholi	c Church (Diocese of Austin, Bishop's Office)				
STREET ADDRESS_6225 Hwy 290 E					
CITY_AustinSTATE_Texas	ZIP CODE				
PHONE (512) 858-5667 EMAIL frjustin@stma	artindp.org				
APPLICANT NAME Jon Thompson					
COMPANY J Thompson Professional Consulting					
STREET ADDRESS PO Box 172					
CITY_Dripping SpringsSTATE_ Texas	ZIP CODE				
PHONE (512) 568-2184 EMAIL jthompsonco	nsultingds@gmail.com				
REASONS FOR AMENDMENT					
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☐ TO CORRECT ANY ERROR IN THE REGULATION OR MAP	☐ TO RECOGNIZE CHANGES IN TECHNOLOGY, STYLE OF LIVING, OR MANNER OF CONDUCTING BUSINESS				
☑ TO RECOGNIZE CHANGED CONDITIONS OR CIRCUMSTANCES IN A PARTICULAR LOCALITY	☐ TO MAKE CHANGES IN ORDER TO IMPLEMENT POLICIES REFLECTED WITHIN THE COMPREHENSIVE PLAN				

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PRC	PERTY & ZONING INFORMATION
PROPERTY OWNER NAME	Father Justin Nguyen, St. Martin de Porres Catholic Church
PROPERTY ADDRESS	26160 RR 12, Dripping Springs, Texas 78620
CURRENT LEGAL DESCRIPTION	portions of St. Martins Subdivision, Lots 1 & 2
TAX ID#	R43486 & R43487
LOCATED IN	☐ CITY LIMITS Application for annexation submitted ☐ EXTRATERRITORIAL JURISDICTION
CURRENT ZONING	Upon annexation - AG
REQUESTED ZONING/AMENDMENT TO PDD	GUI
REASON FOR REQUEST (Attach extra sheet if necessary)	These 18.1 acres are a hole in the city limits and portions of the HaysCAD parcels are already annexed into the City. This annexation unifies all of the Church's property into the city limits.
INFORMATION ABOUT PROPOSED USES (Attach extra sheet if necessary)	Improvements for the expansion of the St. Martin de Porres Catholic Church expansion.

COMPLIANCE WITH OUTDOOR LIGHTING ORDINANCE? * (See attached agreement).

☑ YES (REQUIRED)* ☐ YES (VOLUNTARY)* ☐ NO*

* If proposed subdivision is in the City Limits, compliance with Lighting Ordinance is **mandatory**. If proposed subdivision is in the ETJ, compliance is **mandatory** when required by a Development Agreement or as a condition of an Alternative Standard/Special Exception/Variance/Waiver.

Voluntary compliance is <u>strongly</u> encouraged by those not required by above criteria (see Outdoor Lighting tab on the CODS webpage and online Lighting Ordinance under Code of Ordinances tab for more information).

PHYSICAL: 511 Mercer Street • MAILING: PO Box 384 • Dripping Springs, TX 78620 **512.858.4725** • <u>cityofdrippingsprings.com</u>

ZONING AMENDMENT SUBMITTAL

All required items and information (including all applicable above listed exhibits and fees) must be rece	rived by
the City for an application and request to be considered complete. Incomplete submissions will not be ac	cepted.
By signing below, I acknowledge that I have read through and met the above requirements for a co	omplete

CHECKLIST					
STAFF	APPLICANT				
	×	Completed Application Form - including all required signatures and notarized			
	×	Application Fee-Zoning Amendment or PDD Amendment (refer to Fee Schedule)			
		PDF/Digital Copies of all submitted Documents			
	Ø	When submitting digital files, a cover sheet must be included outlining what			
		digital contents are included.			
	×	Billing Contact Form			
	ĽX	GIS Data			
	Ø	Outdoor Lighting Ordinance Compliance Agreement - signed with attached photos/drawings (required if marked "Yes (Required)" on above Lighting Ordinance Section of application)			
	Ø	Legal Description			
		Concept Plan			
		Plans			
		Maps			
		Architectural Elevation			
	×	Explanation for request (attach extra sheets if necessary)			
		Information about proposed uses (attach extra sheets if necessary)			
	ă	Public Notice Sign (refer to Fee Schedule)			
	ď	Proof of Ownership-Tax Certificate or Deed			
		Copy of Planned Development District (if applicable)			
	Ø	Digital Copy of the Proposed Zoning or Planned Development District Amendment			

APPLICANT'S SIGNATURE

The undersigned, he	reby confirms that he	e/she/it is the ow	ner of the above d	described real p	property and
further, that Jon Th			rized to act as my		
respect to this Appli	cation and the City's z				
(As recorded in the I	Hays County Property	Deed Records, V	'ol. <u>⁷⁶²</u> , Pg. <u>32</u>	.) and	V2253, P354
	RW. TW.	stin No	guyw		
	_ lastor			CONCORDO CONTRA CARROLLA CARRO	
	Title			STAN PURC	CASEV Mairo
STATE OF TEXAS	§			(*(*)*) M	OTARY PUBLIC STATE OF TEXAS MY COMM. EXP. 7/7/2024
	§			TOF TELE	NOTARY ID 12902476-8
COUNTY OF HAYS	§				
	ent was acknowledge		u Jo	5AD	
My Commission Exp	ires:	204			
Jon Thompson					
Name of Applicant					

Received on/by:

Project Number:	
Only filled out by st	taff



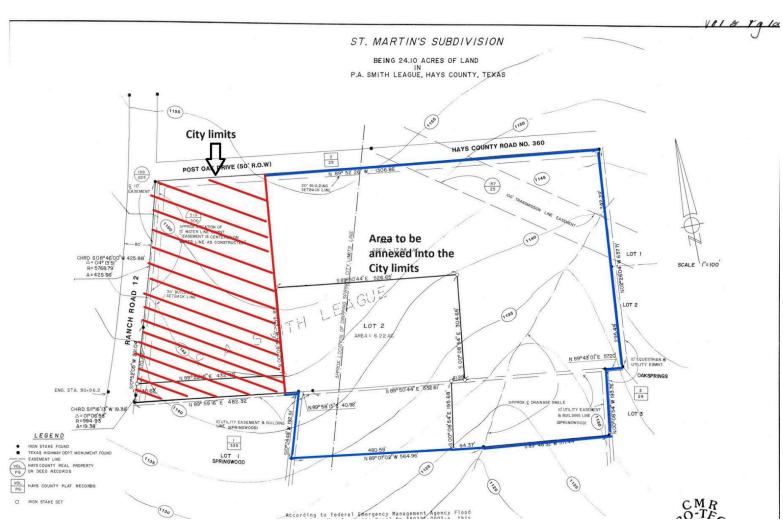
BILLING CONTACT FORM

Projec	roject Name: St. Martin de Porres Catholic Church (newly annexed) Zoning Amendment					
Projec	roject Address:					
	et Applicant Name: Jon Thompson, J Thompson					
	g Contact Information					
	Name: Father Justin Nguyen, St. Martin de Porres Catholic Church					
	Mailing Address: PO Box 1062					
	Dripping Springs, Texas 78	620				
	Email: frjustin@stmartindp.org Phone Number: (512) 858-5667					
Type of Project/Application (check all that apply):						
	Alternative Standard		Special Exception			
	Certificate of Appropriateness		Street Closure Permit			
	Conditional Use Permit		Subdivision			
	Development Agreement		Waiver			
	Exterior Design		Wastewater Service			
	Landscape Plan		Variance			
	Lighting Plan	X	Zoning			
	Site Development Permit		Other			

Applicants are required to pay all associated costs associated with a project's application for a permit, plan, certificate, special exception, waiver, variance, alternative standard, or agreement, regardless of City approval. Associated costs may include, but are not limited to, public notices and outside professional services provided to the City by engineers, attorneys, surveyors, inspectors, landscape consultants, lighting consultants, architects, historic preservation consultants, and others, as required. Associated costs will be billed at cost plus 20% to cover the City's additional administrative costs. Please see the online Master Fee Schedule for more details. By signing below, I am acknowledging that the above listed party is financially accountable for the payment and responsibility of these fees.

Agnature of Applicant

1/19/24 Date



St. Martin de Porres Catholic Church Area to be Annexed



Planning & Zoning Commission Regular Meeting

City of Dripping Springs Council Chambers
511 Mercer Street – Dripping Springs, Texas
Tuesday, February 27, 2024, at 6:00 PM

MINUTES

CALL TO ORDER AND ROLL CALL

With a quorum of the Commission present, Chair James called the meeting to order at 6:01 p.m.

Commission Members present were:

Mim James, Chair Tammie Williamson, Vice Chair Doug Crosson Eugene Foster Douglas Shumway Evelyn Strong

Commission Member absent was:

Christian Bourguignon

Staff, Consultants & Appointed/Elected Officials

Planning Director Tory Carpenter City Attorney Laura Mueller Deputy City Attorney Aniz Alani City Secretary Andrea Cunningham IT Director Jason Weinstock

PLEDGE OF ALLEGIANCE

Commissioner Strong led the Pledge of Allegiance to the Flag.

PRESENTATION OF CITIZENS

A member of the public who wishes to address the Commission regarding items on the posted agenda may do so at Presentation of Citizens. For items posted with a Public Hearing, the Commission requests that members of the public hold their comments until the item is presented for consideration. Members of the public wishing to address matters not listed on the posted agenda may do so at Presentation of Citizens. Speakers are allotted two (2) minutes each and may not cede or pool time. Members of the public requiring the assistance of a translator will be given twice the amount of time as a member of the public who does not require the assistance of a translator to address the Commission. Speakers are encouraged to sign in to speak, but it is not required. By law no action shall be taken during Presentation of Citizens.

No one spoke during Presentation of Citizens.

PRESENTATIONS

Presentations are for discussion purposes only and no action shall be taken.

1. Landscape Ordinance Update.

Laura Mueller, City Attorney

Laura Mueller presented the update which is on file.

BUSINESS AGENDA

2. Applicant introductory presentation and possible Commissioner appointment to the Development Agreement Working Group for the ATX RR12 Planned Development District request located 26700 Ranch Road 12.

Joe Grasso and John Doucet with Doucet Engineers gave a presentation regarding the project which is on file.

Chair Mim James will provide Tory and Andrea the names of the Commissioners to be appointed to the Development Agreement Working Group for the ATX RR12 Planned Development District request located 26700 Ranch Road 12.

3. Approval of the January 23, 2024, Planning & Zoning Commission regular meeting minutes.

A motion was made by Commissioner Foster to approve the January 23, 2024, Planning & Zoning Commission regular meeting minutes. Vice Chair Williamson seconded the motion which carried unanimously 6 to 0.

PLANNING REPORTS

Reports listed are on file and available for review upon request. The Commission may provide staff direction; however, no action shall be taken.

4. Planning Department Report

Tory Carpenter, Planning Director

CLOSED SESSION

The Commission has the right to adjourn into closed session on any item on this agenda and at any time during the course of this meeting to discuss any matter as authorized by law or by the Open Meetings Act, Texas Government Code Sections 551.071 (Consultation With Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation Regarding Prospective Gifts), 551.074 (Personnel Matters), 551.076 (Deliberation Regarding Security Devices or Security Audits), and 551.087 (Deliberation Regarding Economic Development Negotiations), and 551.089 (Deliberation Regarding Security Devices or Security Audits). Any final action or vote on any Closed Session item will be taken in Open Session.

The Commission did not meet in Closed Session.

UPCOMING MEETINGS

Planning & Zoning Commission Meetings

March 26, 2024, at 6:00 p.m. April 23, 2024, at 6:00 p.m. May 14, 2024, at 6:00 p.m.

City Council & Board of Adjustment Meetings

March 5, 2024, at 6:00 p.m. (CC & BOA) March 19, 2024, at 6:00 p.m. (CC) April 2, 2024, at 6:00 p.m. (CC & BOA) April 16, 2024, at 6:00 p.m. (CC)

ADJOURN

A motion was made by Commissioner Strong to adjourn the meeting. Commissioner Crosson seconded the motion which carried unanimously.

This regular meeting adjourned at 7:46 p.m.

ADMINISTRATIVE APPROVAL PROJECTS						
Site Development Project Name	City Limits / ETJ	Location	Description	Status		
SD2021-0005 Dripping Springs WWTP Expansion	CL	23127 FM 150 W	Expansion of the Wastewater treatment plant	HOLD		
SD2021-0021 RR 12 Commercial Kitchen	CL	28707 RR 12	Commercial kitchen that will support a catering business, no on-site dining is proposed	Approved w/ Conditions		
SD2021-0013 Dreamland	ETJ			Waiting on resubmittal		
SD2021-0030 Belterra Townhomes	ETJ	Belterra	Seven townhome units with associated parking, sidewalk, utilities, and drainage	Waiting on resubmittal		
SD2021-0033 Bell Springs Business Park, Sec 1&2 Rev	ETJ	4955 Bell Springs	A revision for minor adjustments on site layouts, rainwater, and overall drainage & water quality	Waiting on resubmittal		
SD2022-0001 Julep Commercial Park	ETJ	Northeast corner of W US 290 and Trautwein Rd	11.27 acre site of mixed-use commercial buildings with supporting driveways, water quality and detention pond, rainwater harvesting, and other utilities	Under Review		
SD2022-0010 Wenty's Wine Bar	ETJ	5307 Bell Springs Rd	Wine bar and associated improvements	Waiting on resubmittal		
SD2022-0013 DS Flex Business Park	CL	28513 RR 12	Construction of two shell buildings with accompanying site improvements	Waiting on resubmittal		
SD2022-0011 Skybridge Academy	CL	519 Old Fitzhugh Road	Remodel/repurpose of exisiting historic structures, add new construction to tie together the house and garage with additional parking and revised driveway	Approved w/ Conditions		
SD2022-0014 Bell Springs Site Plan (Travis Flake)	ETJ	5307 Bell Springs Rd	Office and Warehouse with drives, parking, waterline connection, and pond	Approved w/ Conditions		
SD2022-0018 Office 49	ETJ	241 Frog Pond Lane	The construction of eleven office buildings of varying sizes along with the related paving, grading, drainage, and utility improvements.	Waiting on resubmittal		
SD2022-0019 Double L Ranch, Phase 1	ETJ	RR 12	Construction of water, wastewater, drainage and paving improvements for 244 single family lots.	Waiting on resubmittal		
SD2022-0020 Merigian Studios	ETJ	105 Daisy Lane	Art studio with driveway, parking, and external structures	Approved w/ Conditions		
SD2022-0024 4400 US 290 SP	ETJ	4400 US 290	7 Commercial Buildings in the ETJ	Waiting on resubmittal		
SD2022-0025 Hardy Drive	ETJ	2901 US 290	Construction of a road for the Hardy and Bunker Ranch development to meet fire code	Approved w/ Conditions		
SD2022-0031 WHIM Corporate Site Plan	CL	27950 RR12	The construction of the corporate HQ for WHIM along with the site improvements needed and as shown in the site plan.	Approved w/ Conditions		
SD2022-0042 Suds Brothers Car Wash SD2023-0002 Fitzhugh Corners	CL ETJ	610 W Hwy 290 15310 Fitzhugh Road	Rapid car wash facility A 13,908 sq ft building with site improvements	Approved w/ Conditions Waiting on resubmittal		
SD2023-0004 Austin Ridge Bible Church Revision	ETJ	31330 Ranch Road 12	Revmoval of the existing old house, the addition of 3 portable buildings and pavilion; additional parking.	Waiting for resubmittal		
SD2023-0007 Phase 4A Drip Irrigation System Improvements	ETJ	2581 E Hwy 290	The project is Phase 4A of the drip disposal fields and consists of 14.76 acres of drip irrigation fields only.	Approved w/ Conditions		
SD2023-0008 102 Rose Drive	CL	102 Rose Dr	Construction of tow additional duplexes w/ accompanying site improvments	Waiting on resubmittal		
SD2023-0009 Paloma	CL	235 Sports Park Rd	Adding improvements to the site	Waiting on resubmittal		
SD2023-0010 Creek Road Horse Farms	CL/ETJ	1225 Creek Rd	Horse training facility with covered riding arena, barn, storage building and open-air riding.	Waiting on resubmittal		
SD2023-0011 Amazing Explorers Academy	ETJ	Ledgestone	Daycare facility, including driveways, parking areas; and water, wastewater, and stormwater facilities.	Waiting on resubmittal		
SD2023-0012 Ariza 290 West	ETJ	13900 W US Highway 290 3975 US 290	Multifamily residential.	Under Review		
SD2023-0013 10 Federal SD2023-0014 BR Dripping Springs	CL ETJ	27010 RR 12	Enclosed storage facility 3 commercial buildings with parking, stormwater and water quality.	Waiting for Resubmittal Waiting on Resubmittal		
SD2023-0015 Silver Creek Hotel	ETJ	12800 Silver Creek Road	Hotel with parking, utilities, drives, detention and water quality.	Waiting on Resubmittal		
SD2023-0016 Ledgestone Daycare	ETJ	12400 US Hwy 290	Daycare building with parking and drives in Ledgestone Commercial Development	Approved w/ Conditions		
SD2023-0017 OroBianco Mobile Food Unit - Driveways	CL	27713 RR 12	Driveway for gelato food truck.	Waiting on Resubmittal		
SD2023-0018 Sunset Canyon Storage Facility	ETJ	950 S. Sunset Canyon Drive	Proposed storage facility with associated parking and drive.	Waiting for Resubmittal		
SD2023-0019 3980 US 290 Warehouse	ETJ	3980 US 290	Construction of 4 - 5k sq ft Warehouse/office	Waiting for Resubmittal		
SD2023-0020 Graveyard Cellars	ETJ	24101 RR 12	2800 sq ft building and parking	Approved w/ Conditions		
SD2023-0021 Skye Headwaters SD2024-001 Roxie's at Dripping Springs	CL CL	201 Headwaters Blvd 299 W. Mercer Street	Senior living multi family development Renovating and expanding site	Under Review Waiting on Resubmittal		
SD2024-001 Roxie's at Dripping Springs SD2024-002 QuickTrip #4133	CL	HWY 290 and Sawyer Ranch Rd	Convenience store with fuel sales	Waiting on Resubmittal		
SD2024-003 Julep Commercial Park West	ETJ	14131 Trautwein Rd	2.95 acres site of mixed use commercial buildings with driveway, water quality and detention pond.	Under Review		
SD2024-004 Glass Business Park, Phase 2	ETJ	2560 W Hwy 290	Construction of 6 additional warehouse buildings with associated site improvements	Waiting on Resubmittal		
SD2024-005 Dripping Springs ES #6	ETJ	Mira Vista	55,000 sq ft new elementary school in Headwaters	Under Review		
SD2024-007 New Growth at Roger Hanks	CL	US 290 at Roger Hanks Pkwy	Mix land use and 240 residential units with parkland and roadway connections.	Under Review		

Subdivision Project Name	City Limits / ETJ	Location	Description	Status
SUB2021-0065 Heritage Phase 2 Final Plat	CL	Sportsplex Drive (Heritage Development)	162 Lots on 69.999 acres, 160 of which are residential with an average lot size of 0.143 acres	Approval with conditions
SUB2022-0009 Driftwood Subdivision Phase 3 Preliminary Plat	ETJ	17901 FM 1826	Preliminary Plat for 14 lots: 12 Residential, 1 Commercial, 1 Industrial	Approved with conditions
SUB2022-0012 Driftwood Sub Ph 3 Sec 1 FP	ETJ	17901 FM 1826	Final Plat for 1 Commercial Lot	Waiting for Resubmittal
SUB2022-0013 Driftwood Sub Ph 3 Sec 2 FP	ETJ	17901 FM 1826	FP for 11 single-family residential lots, 1 open space lot, and 1 private street lot on 34.67 acres	Waiting for Resubmittal
SUB2021-0011 Double L Phase 1 Prelim Plat	ETJ	1.5 miles N of US 290 & RR 12	PP for 243 residential units and 1 amenity center	Approval with Conditions
SUB2022-0028 Parten Ranch Phase 8	ETJ	End of Bird Hollow near Trickling Brook Road Intersection	90 Lot Subdivision	Approved with conditions
SUB2022-0033 The Ranch at Caliterra	ETJ	Premier Park Loop	Preliminary plat of the Carter tract with 243 lots	Approved with conditions
SUB2022-0036 Driftwood Creek FM 150 12 Treated Effluent and 10 Raw Wastewater Forcemains Ph I and II	ETJ	FM 150	12 inch treated effluent line and 10 inch wastewater forcemains to connect with Dripping Springs WWTP	Approved with conditions
SUB2022-0039 Village Grove Preliminary Plat	CL	Sports Park Rd	Village Grove PDD. This is 112.40 acres including 207 lots, 511 residential units, and 6.82 acres will be commercial	Waiting for Resubmittal
SUB2022-0040 102 S Bluff St CP	CL	Hays st	Construction Plans for 7 lots. Six of wich are residential and 1 will be landscaping	Approved with conditions
SUB2022-0042 Silver Creek Subdivision	ETJ	Silver Creek Rd	70-acre tract to be developed into a 28 single family lots with access, paving, on-site sewage, water supply well, and an undisturbed open space	Approved with conditions
SUB2022-0043 Howard Ranch Sec 4 Lots 62 & 63 AP	ETJ	590 Cypress Creek Dr	An amending plat to remove a site parking area from the single family lot. This request is by the property owner.	Waiting for Resubmittal
SUB2022-0047 Ariza West 290	ETJ	13900 W US Highway 290	The Final Plat for an apartment complex	Approval with Conditions
SUB2022-0048 Wild Ridge Phase 1 CP SUB2022-0049 Serenity Hills	CL ETJ	E US 290 1111 Hays Country Acres Rd	Construction plans for phase 1 of Wild Ridge 50 Lot subdivision in Dripping Springs ETJ	Under Review Approval with conditions
SUB2022-0049 Serenity Hills SUB2022-0052 Village Grove Phase 1 CP			The construction plans for phase 1 of the Village Grove	
SUB2022-0052 Village Grove Phase 1 CP SUB2023-0001 Village Grove Phase 2B CP	CL	Sports Park Rd Sports Park Rd	development Residential townhome infrastructure improvements.	Approval with Conditions
		7,1	Construction of 16 Townhome lots and roadways.	Waiting for Resubmittal
SUB2023-0003 The Ranch at Caliterra CP SUB2023-0005 Skylight Hills Prelim	ETJ ETJ	Soaring Hill Rd at HC Carter Way 13001 & 13111 High Sierra	Construction Plans for the Carter tract. Creating 11 residential lots in the ETJ	Waiting for Resubmittal Approved
SUB2023-0006 Wild Ridge Phase 1 FP	CL	E US 290	Approximately 62.1 acres to include 136 residential lots, roadways, and a commercial lot	Waiting for Resubmittal
SUB2023-0007 Skylight Hills Construction Plans	ETJ	13001 & 13111 High Sierra	Creating the infrastructure of 11 residential lots	Approval with conditions
SUB2023-0008 Silver Creek Subdivision Construction	ETJ	Silver Creek Rd	29 Single family residential lots with access, paving,	Approval with conditions
Plans SUB2023-0016 520 Matzig Replat	ETJ	520 Matzig Cove	OSSF, water supply well, and open space Modify drainage easement.	Approval with conditions
SUB2023-0018 Cannon Ranch Phase 2 Final Plat	CL	Rushmore Drive at Lone Peak Way	Subdivide into 100 lots.	Approval with conditions
SUB2023-0021 Driftwood Golf and Ranch Club Phase	ETJ	Driftwood Ranch Drive	Paving, drainage, water, wastewater subdivision	Approved with conditions
Four Subdivision CP SUB2023-0022 Cannon Ranch Phase 2 CP	CL	Rushmore Drive at Lone Peak Way	constructions plans. 97 single family residential lots and 3 open space lots including construction of public roadways, utilites and	Waiting for Resubmittal
OUDCOCC COCC Assess to a different plant	Ol	H0 H 000 W	storm drain infrustructure.	Weiting for Decident
SUB2023-0028 Arrowhead Commercial Final Plat	CL	US Hwy 290 W	Subdividing 6.6 acres as 1 lot. 28 single family large residential lots with on site sewage	Waiting for Resubmittal
SUB2023-0034 Lunaroya Subdivision Final Plat	ETJ	Silver Creek Rd	for each lot	Waiting for Resubmittal
SUB2023-0035 Parten Ranch Phase 6 & 7 Final Plat	ETJ	600 Two Creeks Lane	122 single family lots and 4 drainage/open space lots	Waiting for Resubmittal
SUB2023-0036 Caliterra Phase 5 Section 13 Final Plat	ETJ	Carentan Cove at Kelsey Lane	11 single family lots Redesign to include north bound turn lane on Roger	Approval with conditions
SUB2023-0037 Amending Plat of Final Subdivision Plat of Roger Hanks Park	CL	US 290 at Roger Hanks Pkwy	Hanks Pkwy, Improvements to Hamilton Crossing and Lake Lucy Loop	Waiting for Resubmittal
SUB2023-0038 The Ranch at Caliterra Final Plat	ETJ	HC Carter Way	234 single family lots on 200.024 acres	Waiting for Resubmittal
SUB2023-0039 Wild Ridge Phase 2 Construction Plans	CL	Shadow Ridge Parkway	142 single family lots, minor arterial and local roadways, 2 water quality ponds, utilities, lift station, parkland and open space	Waiting for Resubmittal
SUB2023-0041 Cowboy Church Subdivision	ETJ	207 Darden Hill Road	Subdividing 7.319 acres into 1 single lot. Minor plat	Approval with conditions
SUB2023-0042 Hardy Construction Plans SUB2023-0044 Replat Lot 9 Block K Caliterra 2-7	CL ETJ	2901 West US 290 Peakside Circle	78.021 acres subdivided into 73 single family lots Four lot replat.	Approval with Conditions Waiting for Resubmittal
Construction Plans SUB2023-0045 Amended Final Plat Big Sky Ranch	CL	171 Sue Peak Loop	Relocation of lot lines.	Approval with conditions
Phase 3 SUB2023-0046 Heritage Phase 3 Construction Plans	CL	Sportsplex Drive	164 single family lots	Waiting for Resubmittal
SUB2023-0047 Heritage Amenity Center	CL	Roger Hanks Parkway	1 lot on 5.57 acres	Waiting for Resubmittal
SUB2023-0048 Driftwood Falls Estates Subdivision	ETJ	609 S Creekwood Dr	Replat two lots in one.	Approval with Conditions
SUB2023-0049 Amended Plat of the Breed Hill Replat Subdivision	ETJ	3100 W US 290	Combining 3 lots into 1.	Waiting for Resubmittal
SUB2023-0050 Sanctuary Subdivision CP SUB2023-0051 Gateway Village Phase 1 CP	ETJ CL	1111 Hays Country Acres Rd HWY 290	48 residential lots ranging from 1.6 acres to 2 144 Single family lots.	Under Review Under Review
SUB2024-002 Dripping Springs Community Library	CL	225 Benney Lane	Combining 4 tracts into 2.	Waiting for Resubmittal
SUB2024-003 AutoZone TX5807	CL	US 290	Replat of Sawyer Ranch 33 Lot 3-A-1	Waiting for Resubmittal
SUB2024-004 Driftwood Subdivision, Phase Four, Block A, Lots 8 and 9 Amending Plat	ETJ	2236-2266 Thurman Roberts Way	Combine lots 8 and 9, Block A in one lot, 8-A	Waiting for Resubmittal
SUB2024-005 Roger Hanks Construction Plans	CL	US 290 at Roger Hanks Pkwy	Public improvements from southern boundary to intersection with 290.	Waiting for Resubmittal
SUB2024-006 Sanctuary Dripping Springs	ETJ	1111 Hays Country Acres Rd	57 lots subdivision	Waiting for Resubmittal
SUB2024-007 Plat Amendment - Esperanza Subdivision Phase Two, Block 4, Lot 22	CL	613 Yellow Bell Run	Amending single family lot	Under Review
SUB2024-008 Skylight Hills Final Plat SUB2024-009 Blue Creek Subdivision, Lots 16 & 17 Ame	ETJ ETJ	13001 and 13111 High Sierra 500 Blue Creek Drive	Subdivide into 5 lots. Transferring 3.65 acres	Under Review Under Review
1	,			

In Administrative Completeness	Filing Date
SUB2023-0039 Wild Ridge Phase 2 Construction Plans	3-Apr
ADMIN2024-020 Dripping Springs Elementary School	3-Apr
ADMIN2024-021 Replat of Dripping Springs Retail Center Subdivision	3-Apr
ADMIN2024-022 Gateway Village Phase 1 Final Plat	3-Apr
ADMIN2024-023 Driftwood Golf and Ranch Club, Phase One, Block A, Lots 14, 15, and 16 A	3-Apr
ADMIN2024-018 AutoZone TX5807 Drippings Springs	3-Apr
SD2023-0014 BR Dripping Springs	10-Apr